

AI in Schools: A Safeguarding Discussion: Checklist for Staff

This checklist supports staff discussion about AI use in schools. It is not a policy document and does not require technical knowledge.

Purpose: To build shared understanding, confidence, and consistent practice.

1. Where AI may already be used

- Where might pupils already be encountering AI at home or socially?
- Where might staff already be using AI tools to support planning or workload?

2. Age and pupil considerations

- Are staff clear which AI tools are designed for adults rather than children?
- How are pupils supported to understand what AI is and its limitations?

3. Safeguarding and well being

- What safeguarding or wellbeing concerns do staff have about AI use?
- How would concerns linked to AI be recognised or raised?

4. Filtering and monitoring

- What do current systems capture well?
- Where might there be limitations when AI tools are involved?

5. Staff confidence and consistency

- Do staff feel confident about what appropriate AI use looks like?
- Are expectations consistent across the school?

6. Classroom expectations

- Where might AI support learning if used carefully?
- Where should boundaries be clear for pupils?

7. Responding to concerns

- Do pupils know how to speak up if something feels worrying?
- Are staff clear on next steps if a concern arises?

8. Next steps

- What feels clear already?
- What would benefit from further guidance or training?

Final note: *Schools do not need all the answers immediately. Shared discussion and gradual steps help build confidence and support safeguarding as technology continues to develop.*